Building a Successful EAC

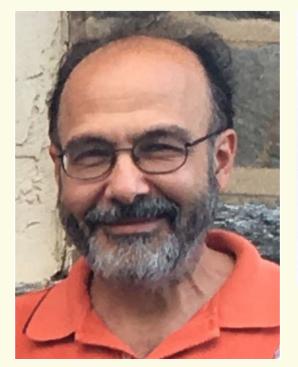
Jeanne Barrett Ortiz

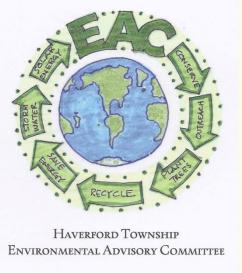
Senior Program Manager Landscape Conservation





Peter Puglionesi, PE Haverford Township EAC

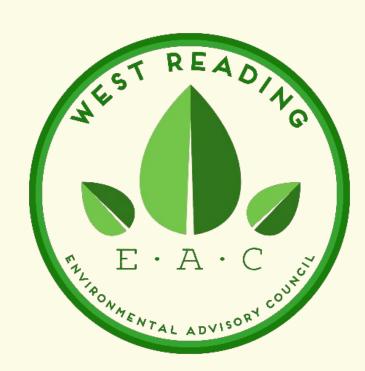






What are EACs?









Act 148 states that "An environmental advisory council shall have the power to:

- 1. Identify environmental problems and recommend plans and programs to the appropriate agencies for the promotion and conservation of the natural
- resources and for the protection and improvement of the quality of the environment within its territorial limits.
- 2. Make recommendations as to the possible use of open land areas of the municipal corporations within its territorial limits.
- 3. Promote a community environmental program.
- 4. Keep an index of all open areas, publicly or privately owned, including flood-prone areas, swamps and other unique natural areas, for the purpose of obtaining information on the proper use of those areas.
- 5. Advise the appropriate local government agencies, including the planning commission and recreation and park board or, if none, the elected governing body or bodies within its territorial limits, in the acquisition of both real and personal property by gift, purchase, grant, bequest, easement, devise or lease, in matters dealing with the purposes of this subchapter."

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EACs Do Many Things!













WE REPORT ALL SUSPICIOUS ACTIVITIES TO THE POLICE















How are they formed?

Can be proposed by anyone Presentation to elected officials EAC ordinance passed (models available) Elected officials appoint 3-7 members

ADMINISTRATION

ORDINANCE NO.14566

FILE OF CITY COUNCIL

BILL NO. 2 - 2008

JANAURY 16, 2008

AN ORDINANCE

Creating an Environmental Advisory Council by providing operating procedures and stating the powers of the Council.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN

SECTION ONE: That the following be added as Article 177, Environmental Advisory Council, in the Codified Ordinances:

ARTICLE 177 ENVIRONMENTAL ADVISORY COUNCIL

177.01 Purpose

177.02 Establishment; Composition

177.03 Chairman; Compensation

177.04 Powers and Duties

177.05 Annual Report

177.01 PURPOSE

Allentown City Council and the Administration of the City of Allentown deem it to be in the best interest and the general welfare of the citizens and residents of the City of Allentown to be advised as to environmental issues within the City of Allentown; to encourage sustainable design and the use of renewable energies, the protection and preservation of natural resources within the City of Allentown and maintaining possible uses of open land in the City of Allentown; and creating inventories of natural areas with unique features within the City of Allentown.

177.02 ESTABLISHMENT; COMPOSITION

The Environmental Advisory Council shall be composed of seven (7) residents of this City. two (2) of whom shall be appointed by Council.

- All <u>Five (5)</u> Council members shall be appointed by the Mayor, with the approval of City Council:
- Council members' terms of office shall expire on the first Monday in January following the last year of their term in office;



Funding

Many operate with no or little budget Some receive annual funding Many EACs fundraise/apply for grants





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Benefits

Part of local government
Stature
Helpful to boards and community
Build partnerships
Raise funds
Get projects done
Future elected officials









2500+ Municipalities

Education

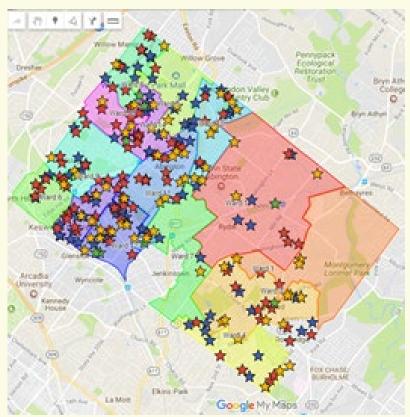
- Workshops
- Tours
- Inventories
- Publications
- Community festivals
- School programs
- Advise other government bodies





Projects

- Open space prioritization
- Stewardship
- Riparian buffer restoration
- Tree plantings
- Rain barrels
- Alternative energy
- Sustainability
- Pollution reduction
- Awards....

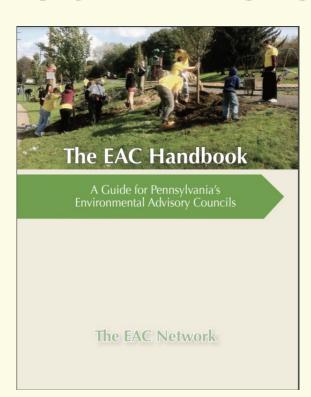




https://westhanover.com/environmental-advisory-council



It's All Here:





"DO's" for a New EAC

- Review your municipality's EAC ordinance know what is and is not included in your mission; understand how new laws are made
- Review Guidance
- Get Board and Municipality liaison's to meetings and explain expectations, "Robert's Rules", Chair/Co-Chair election

References

- https://conservationtoolsproduction.s3.amazonaws.com/library_item_files/1311/2537/EAC_Handbook_210602.pdf?AWSAccessK eyId=AKIAIQFJLILYGVDR4AMQ&Expires=1644171551&Signature=ZM5%2BF1Qvx4MV8aygpkvFstnX SJE%3D
- https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

New EAC and New Members

- Get to know the elected officials who appointed you
- Get to know the Township official serving as liaison
- Be positive and productive and respect their time
- Actively communicate priorities and proposals before making any formal proposal for ordinances or funding for initiatives
- Ask them to communicate to the public
- Provide meaningful official web site content
- Consider "friends of" social media avenues if messages are not getting through



"DO's" for a New EAC Term

- Encourage meaningful citizen involvement and assistance to EAC – this is your pool of committed future members
- Learn the qualifications and commitment of volunteers
- Know who is not coming back, propose new candidates
- Give new members EAC ordinance, guidance & recent minutes ahead of their first meeting to review – before their first meeting
- Members share background, qualifications, priorities
- New Chair / Co-Chair / Secretary selected



Agendas and Minutes

- Standard templates, consistent look
- Concise AGENDA to municipal liaison several days before meeting
- Concise draft MINUTES to EAC members before next meeting
 - Attendees
 - Comments/Votes on approval of prior month's minutes
 - BRIEF not a transcript of everything said, 2-3 page target
 - Stick to agenda items / new business and not side-discussion, speculation
- Final MINUTES for pub to municipal liaison before next meeting

Voting

- Only by EAC members (some EACs allow EAC appointed members that don't vote)
- Mainly on approval of MINUTES
- Also on formal and official proposals or presentations to elected /municipal officials
- "Activities" generally done by consensus or contributions of those who volunteer for them (e.g., workshops, tabling at events) and do not require voting





Challenges

- Political appointees may have little knowledge base
- Members who seldom attend, contribute or who are disruptive
 even if starting out well intentioned
- Board liaisons mostly or completely uninvolved or lower level FT or PT employee with little communication to Mgmt.
- Township / Elected Official indifference or negative attitude or too many competing priorities
- Rocky relationship w/Township, caused members to resign
- Difficult to get web page revisions posted

Challenges

- EAC ordinance does not provide a Planning connection or mission out of the loop on new Planning/Zoning ordinances until too late in the process
- Members/Visitors don't understand what municipalities can and cannot do, what EAC's role is
- Walking the line How to "advocate" for doing the right thing for the environment while being an official municipal entity
- Human nature wanting to rehash old discussions, debate every detail, go down rabbit holes



Do's and Don'ts:

Educate New Members on Charter and prior minutes before hand	Spend all meeting time educating new members on old discussions
Understand the ordinance process, work with elected officials	Assume you have authority to pass laws
Let working groups develop drafts/ options outside EAC meetings	Research and debate every option within limited time of EAC meetings
Expect EAC member to review material before meetings	If they haven't, give them homework, get comment later
Propose programs / laws that are positive, doable, justified	Spend limited "capital" on lower priorities, unachievable asks

Get Rolling with Easy Wins

- Outreach at public events
- Educate on recycling, composting, green stormwater, rain gardens
- Proposals with clear payback –
 Grants, LED lighting, cost
 reductions from investing in
 composting / recycling education



Aspiring, Achieving

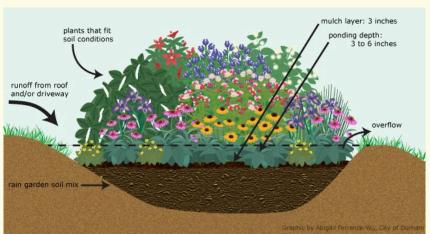


- Climate Action Plan and Muni Implementation Group
- SolSmart and Sustainable PA Certifications
- Buying Renewable Energy, transitioning to Hybrids/Evs
- Energy audits, efficiency projects, solar installations
- Integration of EV charging, efficiency, net zero incentives into zoning and development ordinances
- Active community outreach/assistance programs
- Teaming with / Supporting community based efforts with similar goals (e.g., Solarize Delco, United Solar Neighbors)

Aspiring, Achieving

- Subsidized composters/curbside compost pickup
- Proactive stormwater ordinance, low mitigation thresholds to prevent further deterioration
- Rain garden / barrel / planter programs
- Teaming with / Supporting community based efforts with similar goals (e.g., Watershed Groups, Terracycle)
- Programming for Muni web, cable, podcasts, YouTube





High Performing EACs

- Networking with County/other EACs in the region
- Holding events that reach people
- Providing resources for community action

References

https://www.youtube.com/channel/U CwISP41eRhD0SUyHxGpY9xQ

https://haverfordclimateaction.org/

https://makebenproud.com/

